



MALMESBURY TOWN COUNCIL

Minutes of the Full Council Meeting

Held in Malmesbury Town Hall on Tuesday 25th June 2024 at 7.00pm.

Present; Cllrs P Exton, K Power, RP Jones, G Grant, C Ritchie, I Wallis, S D'Arcy, S James, W Jones, R Sanderson, R Hastings, C Doody & L Crawford-Price

Also present: Claire Mann (Town Clerk)

To receive a presentation from the Community Facilities Project Team.

Ali Scott And Jo Morris gave a presentation of the aspirations of the Community Facilities Project Team. Details were shared about the 'Skate, Play, Shoot , Ride' ideas of the group and how the group had formed. The objective of the group "Our objective is to enhance leisure and recreational opportunities within our community. The area will be designed to promote physical activity, foster community cohesion, and contribute to the overall well-being of our residents. We believe that this initiative aligns closely with our community's vision and aspiration for a vibrant and inclusive recreational space.

Cllrs were then asked to make expressions of interest to the Town Clerk to also join the group.

Mayors Announcements

Cllr Exton reported that he had attended several Mayor Making events, Football Club Tournament, the Beacon event, Ivana Kupala and Choral Evensong.

Congratulations were extended to the Deputy Town Clerk, Lisa Dent, on passing her Certificate in Local Council Administration qualification.

FC/24/73 To receive declarations of interest.

None received.

FC/24/74 To receive apologies for absence.

Apologies received from Cllrs Slade and Smith.

FC/24/75 Public questions on items of business included on the agenda.

None received.

FC/24/76 To receive and adopt the minutes of the Full Council meeting on the 14th May.

The minutes were approved and signed as a correct record.

FC/24/77 To exclude the press and public to receive Councillor applications.

It was resolved to exclude the press and public to receive Councillor applications – two in attendance, there being no press and public present.

FC/24/78 To re-admit the press and public.

The press and public were re-admitted to the meeting, there being none.

FC/24/79 To consider Councillor applications and if agreed, make appointment.

Cllr Exton requested a secret ballot. It was resolved to co-opt Karen Drake onto Malmesbury Town Council.

FC/24/80 To receive and note the minutes of the Policy and Resources Committee meeting held on the 3rd April.

The minutes were noted.

FC/24/81 To receive and note the minutes of the Planning and Environment Committee meeting held on the 28th May 2024.

Cllr Grant stated that if the Planning Officer dealing with 8 Gloucester Street is minded to approve the application, he will call the application in.

FC/24/82 To receive and note the minutes of the Town Hall & Facilities Committee meeting held on the 17th April 2024.

The minutes were noted.

FC/24/83 To receive and note the minutes of the Community Engagement Committee meeting held on the 11th April 2024.

The minutes were noted.

FC/24/84 To receive and note the minutes of the Burial Committee meeting held on the 21st February 2024.

The minutes were noted.

It was resolved to bring item 17 forwards

FC/24/85 To receive an update from Wiltshire Councillor, Gavin Grant.

Cllr Grant reported that the Malmesbury Area Board is now Chaired by Cllr Martin Smith and Cllr Chuck Berry is Vice Chair. Cllr Buff Threlfall leads the LHFIG, Cllr Chuck Berry leads the Health and Wellbeing, Cllr Martin Smith leads Climate and Sustainability and Cllr Grant leads the Local Youth Network. Cllrs Grant & Threlfall also lead on Special Educational Needs and Disability as this has now been taken on by the Area Board.

A recent meeting had taken place with the Residents of Tetbury Hill Gardens which had been useful with reference to the expansion of the Primary School.

The Graham Sault meetings had proven popular and the emergence of an organised 'business voice' is evident.

Cllr Grant left the meeting

FC/24/86 To note the Internal Auditor Report of the AGAR 2023/24

The report was noted. It was resolved that the Business Plan & Risk Register must be addressed and will be included on the next Policy & Resources agenda and will remain a standing item on Full Council agendas until the documents have been approved and adopted.

FC/24/87 To approve the Annual Governance Statement of the AGAR 2023/24

Cllr Exton read out the assertions for Councillors to vote on. Members voted 'no' on assertions 5 & 7 as the Council had not completed its risk register nor addressed matters raised by the External Auditor by the recommendation of the Internal Auditor at the last report.

FC/24/88 To approve the Accounts Statement of the AGAR 2023/24

The Accounts Statement was approved subject to a second opinion on the Asset Valuation.

FC/24/89 To receive updates from representatives of Malmesbury Town Council on the following organisations;

- i. **Wiltshire Association of Local Councils & Society of Local Council Clerks**
Nothing to report
- ii. **Malmesbury Conservation Group**
It was requested that progress is sought on 46 St Dennis Lane and the bridge by the Bowls Club.

iii. **Malmesbury Town Team**

Unpacking Your Place Workshop

Two meetings have been held since the workshop with Graham Soult with 17 retailer/business attending. John & Sarah from Game/Toy expert have since set up a Malmesbury Business Hub WhatsApp Group using the contacts given at these meetings and started to gather ideas for Top 5 actions working with MTT. To help improve communication generally, we agreed I will update John & Sarah by the end of each month on MTT/MTC events for a newsletter they plan to set up from their new email malmesburybusinesshub@gmail.com. Note please can the office add this email to road closures and other notices. Future retailer/business meetings will be quarterly, with MTT invited.

Top 5 topics are likely to include recommendations from the Unpacking Places report such as:

- Mapping out where everyone is and what they do
- Setting up a commercial property owner database
- Encouraging collaboration with other towns for general promotion of the South Cotswolds (and to avoid key event overlaps)
- Increased use of social media – more platforms, more video & blogs for SEO
- Improved visitor signage

Malmesbury Cultural Strategy

Consultant Erica Marriage has begun the work to review Malmesbury's cultural offering starting with 6 focus groups -events, heritage, music, visual arts, history and one with our town council (this will be the last one with no dates or invites out yet). to determine what is currently happening, who their audiences are, their purpose & goals. This part of the work will run to the end of August.

MLA/Adhelm project

Campbell is working with Malmesbury Live Arts on a possible event which would combine Malmesbury's Saxon music and arts with today's modern era. Possible date 9th November.

iv. **Malmesbury & District Twinning Association**

Cllr Doody reported that the Barndance had been a very successful fundraiser. The trip to Gien is upcoming shortly. Cllr Exton stated that the official invite has been received from Bad Hersfeld for the Lullusfest 2024.

v. **Operational Flood Group**

Nothing to update.

vi. **Local Highways & Footpaths Improvements Group**

Cllr Exton stated there are Bus Stop requests and parking with GreenSquare at the top of Corn Gastons outstanding on the LHFIG report.

vii. **Local Youth Network**

Nothing to update

viii. **Movies @ Malmesbury.**

Cllr D'Arcy stated that a new satellite receiver had been purchased which allows encore performances to be shown in the afternoons not just in the evenings.

ix. **Bus Service improvement**

Nothing to update.

x. **Health & Well-being Forum.**

Nothing to update.

xi. **Community Safety Forum**

Nothing to report

xii. **Malmesbury Climate Action Network (inc Malmesbury Against Plastics)**

It was agreed at the Planning and Environment Committee that this be removed from the list.

xiii. **Cotswolds National Landscape Board**

Nothing to update.

FC/24/90 To exclude press and public due to commercial sensitivity.

It was agreed that the following item be deferred to an extraordinary meeting to be convened ahead of the next Policy & Resources meeting.

FC/24/91 To approve statement detailing MTCs vote of no confidence in Wiltshire Council's planning function and condemnation of Wiltshire Council to engage meaningfully with the Town Council before a decision was made on the future of the Riverside Centre.

Item deferred.

Meeting closed at 9.28pm